

FAIRWAY VILLAGE WOMEN'S GOLF CLUB

BYLAWS

Revised August 2021

ARTICLE I – NAME

The name of this organization shall be Fairway Village Women's Golf Club, hereinafter referred to as Women's Golf Club.

ARTICLE II – PURPOSE

The Women's Golf Club has been formed as a social non-profit club for the purpose of:

- A. Promoting the interest of golf among women, developing a keener knowledge of the rules and etiquette of golf, and promoting good sportsmanship.
- B. Scheduling and holding meetings, competitions and/or tournaments, and social functions for the benefit and pleasure of its members.

ARTICLE III - MEMBERSHIP

Section A – Eligibility

1. Membership in the Women's Golf Club with rights of participation and voting privileges shall be open to:
 - a. Residents of Fairway Village who have or are establishing a USGA handicap.
 - b. Non residents of Fairway Village who are at least 55 years of age and meet the same general criteria as residents.
2. An Honorary Social Membership is available to past Women's Golf Club members who wish to attend meetings and social events. This membership requires no membership fee and has no golf or voting privileges.

Section B – Obligations

Members shall:

1. Abide by the Bylaws, Policies & Procedures, decisions and/or directives of the Executive Board, and decisions of the general membership.
2. Pay membership dues prior to participation in Women's Golf Club events.

ARTICLE IV – DUES

- A. The Executive Board shall establish annual membership dues.
- B. Dues are non-refundable.

ARTICLE V – OFFICERS

Section A – Elected Officers

1. The elected officers of the Women's Golf Club shall be the president, vice-president, secretary, and treasurer.
2. Officers shall be elected for a one-year term with the option of running for one additional consecutive term.
3. Newly elected officers shall assume their respective duties upon their election.
4. A vacancy, occurring through the resignation or inability to serve, of an elected officer shall be filled by appointment by the Executive Board for the balance of the term with the exception of the president. In the event the office of president is vacated, the vice president shall become the president.
5. Responsibilities of the officers are more fully defined in the Policies & Procedures of the Women's Golf Club.

Section B – President

1. Presides at all general and Executive Board meetings.
2. Serves as an ex-officio member of all committees with the exception of the Nominating Committee.
3. Appoints chairpersons to fulfill the Women's Golf Club required positions.

ARTICLE V – OFFICERS (continued)

Section C –Vice President

1. Assumes the duties/role of the president in her absence and/or if the president is unable to perform such duties.
2. Facilitates the revision of the Women’s Golf Club Bylaws and/or Policies & Procedures, if and when necessary.
3. Agrees to accept the nomination for president for the following year.

Section D – Secretary

1. Records minutes of all general and Executive Board meetings.
2. Posts and distributes minutes, as needed, to the membership.
3. Maintains all official correspondence and governing documents; i.e. Bylaws and Policies & Procedures.

Section E – Treasurer

1. Collects and deposits the membership dues and other various club funds.
2. Coordinates the preparation of the fiscal year budget for approval of the Executive Board and Women’s Golf Club membership.
3. Maintains an income and expense ledger.
4. Provides financial records for the annual audit.
5. Keeps an accurate and up-to-date listing of the current Women’s Golf Club members.

ARTICLE VI – EXECUTIVE BOARD

- A. The Executive Board shall consist of the four (4) elected officers, Past President, Handicap Chairperson, Day’s Play Chairperson and Tournament Chairperson
- B. The Executive Board shall have full authority to manage the affairs of the Women’s Golf Club, as consistent with the Bylaws and the Policies & Procedures.
- C. The responsibilities of the Executive Board and chairpersons are more fully outlined in the Policies & Procedures of the Women’s Golf Club.

ARTICLE VII– COMMITTEES

Special committees may be established by the president to fulfill the requirements of the Women’s Golf Club.

ARTICLE VIII– MEETINGS

- A. General membership meetings of the Women’s Golf Club shall be held monthly – April thru September.
- B. The Executive Board shall meet monthly – April thru September – prior to the general membership meeting.
- C. Special meetings of the general membership may be called by the president or the Executive Board, as deemed necessary, with a minimum of three (3) days’ notice to Women’s Golf Club members.
- D. Special Executive Board meetings may be called by the president or any three (3) Executive Board members with a minimum of three (3) days’ notice provided to all Board members.
- E. A quorum for general membership meetings shall consist of twenty-five percent (25%) of the general membership.
- F. A quorum for Executive Board meetings shall consist of fifty-one percent (51%) of the Executive Board members.

ARTICLE IX – NOMINATIONS AND ELECTIONS

- A. Elections shall be held at the September general meeting.
- B. The president shall appoint the chairperson of the Nominating Committee.
- C. The Nominating Committee shall consist of a minimum of two (2) additional members.
- D. The proposed slate of officers shall be posted at least fourteen (14) days prior to the election – with space provided for write-in nominations.
- E. Nominations may be made from the floor.
- F. If more than one (1) person is nominated, then vote shall be by written ballot, otherwise by show of hands.

ARTICLE X – MEMBERSHIP / FISCAL YEAR

- A. The membership year shall coincide with the Oregon Golf Association (OGA) membership year.
- B. The fiscal year of the Women’s Golf Club shall be from October 15th thru October 14th.

ARTICLE XI – AUTHORITIES

Parliamentary authority shall be Robert's Rules of Order – Revised.

ARTICLE XII – AMENDMENTS

These Bylaws may be amended by a two-thirds vote of the members present at any meeting, provided such proposed amendment has been presented to the membership by the Executive Board and posted at least seven (7) days prior to the meeting.